

GERUWA RURAL AWARENESS ASSOCIATION (GERUWA)

Central Office: Gulariya, Bardiya

JOB DESCRIPTION

WASH Technical Officer

Must spent 90% time in the Field and 10% at Office

Duty Location: Prayaas project implementation areas of Bardiya District

Responsible to: Program Coordinator

The WASH Technical Officer should carry out and accomplish the following tasks and responsibilities understanding the project objectives following the organizational policies.

General:

The WASH Technical Officer shall have to bear the technical responsibilities like toilet construction/rehabilitation, hand washing station construction/rehabilitation, MHM facility construction/rehabilitation and assess water quality of related areas. S/he should assist to and help Health Facilities for the construction of healthy and sustainable drinking water installation and institutional toilets. The WASH Technical officer thus deployed will accomplish her/his technical assignments in coordination with TL/DPC as per the donor guidelines. In specific the tasks and responsibilities of WASH Technical Officer shall be as follows:

Specific

In specific the job and responsibilities of the WASH Technical Officer are as follows:

1. Support and explore for the selection of appropriate technologies in the construction of water supply scheme and toilets based on the community demand, economic viability, availability of local materials and sustainability;
2. Construction or rehabilitation of child-friendly water supply systems in HCFs and community schools.
3. Construction or rehabilitation of sanitation facilities at schools and HCFs
4. Installation of hand washing stations in health care facilities and community schools
5. Assist to Conduct water quality and water treatment training to community people
6. Coordinate with municipality to ensure 3 colored waste collection buckets in each of the HCFs
7. Orient HFOMC on the importance of displaying WQ test report
8. Assess the condition of waste management, water supply systems & hand washing stations in all HCFs, sanitation facilities (focus on MHM requirement) in HCFs with birthing centres (intervention HCFs in first year)
9. Prepare a report on water supply need of each HCF and school (focus on HCFs to be intervened in 1st year)
10. Prepare drawing and cost estimate for each HCF and school needs
11. Agreement with HFOMC, SMC and Geruwa/Base to implement the construction work
12. Start construction/rehabilitation in close coordination with HFOMC and SMC
13. Prepare a report on sanitation need including MHM requirement of each HCF with birthing center and school

14. Prepare a report on hand washing facility need of each HCF
15. Prepare a report on bucket/bin needs of each HCFs
16. Present the need to the Health section of municipality
17. Regular coordination with municipality to get the information about allocation of fund for WASH in respective municipality
18. Initiate the discussion with the municipality to allocate 10% fund for WASH activities
19. Define modality of representing as a team (Geruwa and Base)
20. Rapport building with municipality (health coordinator) and HCF in a team
21. Brief share the project activities and objective of the activity
22. Collection of WASH information, photos, case studies
23. The WASH T shall be exclusively involved in preparing layout plan and cost Estimation of Sanitation with MHM & Hand Washing station construction (Considering CGD friendly);
24. The WASH T shall always counsel the HFOMC, Health personnel and others on the reasons of WQ test display.
25. In close coordination with the HFOMC and Municipality (HC), s/he should develop and plan technical options of water supply system, Hand washing station and MHM facilities including their structures. In case, there are any conflict/issues related to technical matters, the WTO shall take lead role to resolve/settle these matters/issues reporting the TL/DPC or Focal Person;
26. S/he should prepare the design and cost estimate of institutional toilets as well as supervise construction as per approved design;
27. Assist TL/DPC in the preparation of progress report
28. Prepare Technical completion report in close coordination with (another WTO) and handover letter of all construction activities completed sites.
29. Throughout his/her works maintain sensitivity towards the issues of Gender Equality and Social Inclusion (GESI) and child protection Policy.
30. He/she is responsible to follow the rules and regulations as well as code of conduct of Geruwa.